# IWOMP2010

### June 14- June 16, 2010

### Tsukuba International Congress Center (Epochal Tsukuba), Ibaraki, Japan

JTB Global Marketing & Travel Inc. (JTB GMT) has been appointed as the official travel agent for the Conference and will handle hotel accommodation.

### HOTEL ACCOMMODATION

JTB GMT has booked rooms at hotels in Tsukuba for the Conference period. Reservations will be processed in order of receipt of application.

	Room Rates		Room rate with Breakfast		Address
Hotel Name (Check-in & out time)	Single with bath	Twin with bath	Single with bath	Twin with bath	Tel Access to closest station Access to the venue
Daiwa Roynet Hotel Tsukuba (14:00 / 11:00)	JPY 8,000	JPY 17,000	JPY 8,850	JPY 18,700	1-5-7 Azuma, Tsukuba-shi, Ibaraki +81-29-863-3755 Tsukuba station (A5exit)-1minutes walk 10 minutes walk

Room rates include service charge and 5% consumption tax.

### **APPLICATION AND PAYMENT**

Participants wishing to reserve hotel accommodation should apply fax or e-mail the filled form to reach JTBGMT <u>no later</u> than May 28, 2010. (Confirmation sheet will be sent by JTBGMT)

Application should be accompanied by a remittance covering the hotel deposit (<u>one night room charge</u>) due JTB GMT. (The hotel deposit will be credited to your bill. All hotel expenses deducting the deposit should be paid directly to the hotel.) No reservation will be confirmed in the absence of this payment. All payment must be in Japanese yen. If the remitter's name is different from the participant's name or the remittance covers more than one person, please clarify the name of each participant.

Payment should be in the form of:

- One of the following credit cards 1. VISA 2. MasterCard 3. Diners Club 4. AMEX 5. JCB
- A bank transfer to JTB Global Marketing & Travel Inc. (Message: IWOMP2010)
- Account at The Bank of Tokyo-Mitsubishi UFJ, Ltd. Shin-Marunouchi Branch (swift code: BOTKJPJT)
- 1-1-1 Otemachi, Chiyoda-ku, Tokyo 100-8114 Japan (Account number: 4760343)

#### CANCELLATION

In the event of cancellation, written notification by E-mail or by fax should be sent to JTBGMT. The following cancellation fees will be deducted before any refund is made. Hotels: Up to 10 days before the first night of stay ------ None

Up to 10 days before the first night of stay	
9 to 2 days before	20% of daily room charge
1 day before	80% of daily room charge
On the day of arrival or no notice given	100% of daily room charge

#### **INQUIRY DESK**

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JTB Global Marketing & Travel Inc.		
Convention Center (IWOMP Desk)	Fax:	+81-3-5495-0685
2-3-11 Higashi-Shinagawa, Shinagawa-ku,	Phone:	+81-3-5796-5445
Tokyo 140-8604 Japan	E-mail:	First_Support@jtb.jp

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### **APPLICATION FORM FOR HOTEL ACCOMMODATION**

JTB Glob Conventi	nd return this form to: bal Marketing & Travel Inc. ion Center (CD100720-553)	Deadline: May 28,2010 , Fax: +81-3-5495-0685		
	gashi-Shinagawa, Shinagawa-ku I0-8604 Japan			
(Please type or prir	nt in block letters and check app	ropriate boxes.)		
NAME:	Dr. 🗆 Mr. 🗆 Ms.			
Family name		Given name		
ADDRESS:  Office				
	Postal code	Country		
Phone:	Fax:	E-mail:		
	nying Person(s), if any:			
		Given name		
Flight Schedule: Ar	riving at(airport	t) on (date) by	(flight number)	
HOTEL ACCOMMO	ODATION			
Hotel name	Room type	Period of stay	Amount of deposit	
Daiwa Roynet Hotel Tsukuba	<ul> <li>Single (room only)</li> <li>Single (with breakfast)</li> <li>Twin (room only)</li> <li>Twin (with breakfast)</li> </ul>	Check-in Check-out ( ) nights	= JPY (One night room charge)	
REMITTANCE: G	g room □ Non-Smoking room Grand Total: = JPY			
Card numb Security co *Other than AME Name of ca		the end, AMEX: final 4 digits on the Expiration date:	/	
Bank transfer				
	ted the above sum of total on		<u>te)</u> in the name of <u>me of remitter)</u> through	
1-1-1 Otemachi, C Account number:	o-Mitsubishi UFJ Ltd., Shin-Maru Chiyoda-ku, Tokyo 100-8114 Japar 4760343 Account name: JTB Glo	nouchi Branch (swift code: BOT า obal Marketing & Travel Inc. (Me	essage: IWOMP)	
	Signatur			